

04/05/2024

From-

Dr.K.B.RENUKADEVI.

Presiding Officer

Rajiv Gandhi College of Engineering and Technology,

Kirumampakkam,

Pondicherry-607403.

To,

THE PRINCIPAL

Rajiv Gandhi College of Engineering and Technology,

Kirumampakkam,

Pondicherry-607403.

Dear Sir/ Madam,

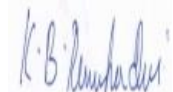
Sub: Submission of Annual Report for the year 2023-2024 under the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 – Reg.

Please find enclosed the Annual Report under Section 21 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 pertaining to our institution Rajiv Gandhi College of Engineering and Technology

Kindly acknowledge receipt.

Thanking you,

Yours truly,



Dr.K.B.RENUKADEVI

[Presiding Officer]

Internal Committee [IC]

04/05/2023

THE PRINCIPAL

Rajiv Gandhi College of Engineering and Technology,

Kirumampakkam,

Pondicherry-607403.

District Officer

Subject: Submission of annual report as per the requirement of Section 21 (1) of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Respected Sir / Madam,

We hereby submit the Annual Report of the Internal Committee on Prevention of Sexual Harassment for the calendar year 2024.

|   |     |
|---|-----|
| Number of complaints received in a year   | 2   |
| Number of complaints disposed of in a year  | 1   |
| Number of cases pending as on 04 th May2024 for more than 90 days   | 1   |
| Nature of action taken by the employer  | Yes |
| Number of awareness programme conducted to create awareness about sexual harassment at workplace from 1st January 2024- 04 <sup>th</sup> May 2024             | NIL |
| Number of employees attended such sessions conducted to create awareness about sexual harassment at workplace from 1st January 2024- 4 <sup>th</sup> May 2024 | NIL |

Any specific initiative taken by the organisation / IC towards their role of Prevention, Prohibition and Redressal:

a) IC was constituted on \_\_07.06.2019\_\_\_\_\_

b) Change in IC members on \_24.06.2022\_\_\_\_\_ (details below in point h)

c) Orientation Programme conducted to the members of the IC on \_\_\_\_Nil\_\_\_\_.

d) Update on Anti-Sexual Harassment Policy disseminated to all employees on \_\_07.02 2024\_\_\_\_\_.

h) The Names and Contact details of the IC as on 31st December, 2020 is as follows:

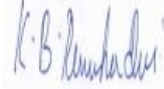
| Sr No. | Name              | Designation       | Contact details |
|--------|-------------------|-------------------|-----------------|
| 1      | Dr.K.B.RENUKADEVI | Presiding Officer | 9944364820      |
| 2      | Dr.G.NIRMALA      | Member            | 9894784532      |
| 3      | Mrs.MALADHY       | Member            | 9787094912      |
| 4      | DR.T.POORANI      | External Member   | 9600927699      |

i) Summary of the action taken on Complaints of Sexual Harassment: **NIL**

| Sr. No. | Complaint No. | Complainant     | Respondent | Disciplinary Action |
|---------|---------------|-----------------|------------|---------------------|
| 1.      | one           | Female employee | Student    | Taken               |
|         |               |                 |            |                     |
|         |               |                 |            |                     |

The report has been prepared in compliance of Section 21 (1) of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Yours faithfully,



Dr.K.B.RENUKADEVI  
[Presiding Officer]  
Internal Committee [IC]

Date:04/05/2023